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christian
union

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THE CONSTITUTION OF JKUAT CHRISTIAN UNION

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TABLE OF CONTENTS

NAME	5
VISION.....	5
MISSION	5
OBJECTIVES	5
DOCTRINAL BASIS	5
MEMBERSHIP	6
6.1 Requirements for Membership	6
6.2 Members' Rights and Responsibilities	6
6.3 Termination of Membership	7
6.4 Discipline and Disciplinary Actions	7
LEADERSHIP	7
INTERACTION.....	8
8.1 Association.....	8
8.2 Associates.....	8
8.3 Affiliation	8
THE FUNDS AND PROPERTY OF THE UNION.....	8
MEETINGS	9
GENERAL MEETINGS	9
THE EXECUTIVE COMMITTEE.....	11
12.1 DUTIES OF THE EXECUTIVE COMMITTEE.....	11
DUTIES OF THE EXECUTIVE COMMITTEE MEMBERS.....	12
13.1 Chairperson.....	12
13.2 Vice Chairperson	12
13.3 Secretary	12
13.4 Jewels Head.....	12
13.5 Manifest Head.....	12
13.6 Treasurer	13
13.7 Literature Secretary	13
13.8 Music Director	13
13.9 Missions' Coordinator	13
13.10 Organizing Secretary	14
13.11 Bible Study and Prayer Secretary.....	14
13.12 Media and Publicity Secretary	14
TERMS OF SERVICE OF THE COMMITTEE MEMBERS.....	15
DISSOLUTION OF THE EXECUTIVE COMMITTEE.....	15

THE COMMITTEES OF JKUAT C.U.	15
16.1 Finance Committee.....	15
16.2 Prayer Committee.....	15
16.3 Missions' Office	16
16.4 Bible Study Committee.....	16
16.5 Music Committee	17
16.6 The Welfare Committee	17
16.7 First Year Induction Committee.....	18
16.8 Elders' Committee	18
THE MINISTRIES/SUB-COMMITTEES OF JKUAT C.U.....	19
17.1 Nurturing	19
17.2 Praise and Choir.....	19
17.3 Sound and Lighting.....	19
17.4 The Library.....	19
17.5 Editorial and IT (Ed-IT)	20
17.6 Creative Arts	20
17.7 Ushering.....	20
17.8 Hospitality	21
17.9 Hands of Compassion Ministry (HCM).....	21
17.10 High School Ministry.....	21
17.11 Sunday school.....	21
17.12 Décor Sub-Committee	21
17.13 Sports Ministry	22
EVANGELISTIC TEAMS (ETs).....	22
MINISTERS INVITED	23
MINISTERS FOR BAPTISM AND HOLY COMMUNION	23
THE PATRON.....	23
21.1 Appointment	23
21.2 Duration in office.....	23
21.3 Duties.....	23
21.4 Reappointment.....	23
GAZETTE.....	24
NOMINATIONS	24
24.1 MODE OF NOMINATION	24
THE ELECTORAL COLLEGE	25
BY NOMINATIONS.....	25
26.1 By–nominations shall be held if:	25

26.2 Time Frame 26

26.3 By-nominations shall be held within 14 days of the occurrences of the above-explained
circumstances. 26

TRANSITION 26

AMMENDMENTS 26

DEFINATION OF TERMS 27

29.1 Elders 27

29.2 Orientation 27

29.3 Induction 27

29.4 Spiritual Year 27

29.5 Associate 27

29.6 Affiliation 27

NAME

The full name of the Union shall be Jomo Kenyatta University of Agriculture and Technology Christian Union (J.K.U.A.T.C.U.) hereafter referred to as the Union.

VISION

To be the voice in this generation, in and out of campus; being perfect models of Godly transformation.

MISSION

To evangelize by influence, lifestyle and through other in-reach/outreach modes, to the Church and society and to equip leaders in all areas of leadership.

OBJECTIVES

The objectives of the Union shall be entirely non-political and non-denominational and shall be:

- a) To preach Jesus Christ to others with a view of their personal commitment to Christ within and without the University.
- b) To promote maturity in the Christian faith and life among members.
- c) To encourage fellowship amongst members at personal level.
- d) To fellowship with other Christian organizations which share similar objectives and doctrinal basis.
- e) To provide weekly services and Children's Fellowship to the University Community.

DOCTRINAL BASIS

Membership shall be only open to those in agreement with fundamental Biblical truths, some of which are enumerated below:

- a) The Bible as the final, authoritative, infallible and complete Word of God; worthy of total obedience and submission.
- b) The unity of the Father, Son and Holy Spirit.
- c) The sovereignty of God in the creation.
- d) Redemption from guilt, penalty, dominion and pollution of sin, solely through the sacrificial and substitution death of our Lord Jesus Christ as our representative.

- e) The bodily resurrection of Jesus Christ from the dead and his ascension to the right hand of God the Father.
- f) The justification of the sinner by the grace of God alone through faith.
- g) The presence and power of the Holy Spirit in a believer's life.
- h) The in dwelling and the working of the Holy Spirit in a believer's life.
- i) The expectation of the personal return of the Lord Jesus Christ.
- j) The one Holy Universal Church which is the body of Christ to which all believers belong.
- k) The unity of believers in the body of Christ without discrimination.

MEMBERSHIP

6.1 Requirements for Membership

- a) Membership of the Union shall be open to all students of the University who conscientiously assent to the following declaration:

“I (name), born again, in understanding that JKUAT CU is a non-denominational fellowship, hereby declare my commitment to the union as a member and willingness to support it as it endeavors to fulfill its objectives.”

- b) There shall be no membership fee.

6.2 Members' Rights and Responsibilities

- a. All Members shall fully participate in the Union's affairs and activities.
- b. No member shall represent the Union in any official capacity except such authority be delegated by the Executive Committee.
- c. Members shall be: -
 - i. Eligible to hold office and participate in the nominations of the officials of the Union.
 - ii. Entitled to vote in any General Meeting.
 - iii. Eligible for consideration for assistance from the welfare kitty if and when available.
- d. Associate members shall be free to participate in the activities of the Union but shall not vote in any one of the Union's Committees.

6.3 Termination of Membership

Membership of the Union shall be terminated if:

- a) A member ceases to be a student of the University
- b) If a member writes to the Secretary of the Union declaring to cease being a member of the Union.
- c) If a member is ex-communicated because of belief and/or practice, which is not in line with the Union's objectives and doctrinal basis.

6.4 Discipline and Disciplinary Actions

The Executive Committee shall take disciplinary action against any member whom by belief or practice departs from the aims, objectives and the doctrinal basis of the Union.

The procedure will be as follows;

- i. A written and/or verbal complaint shall be submitted to and received by the Executive Committee.
- ii. The Executive Committee shall choose a team to investigate the member.
- iii. The team shall submit to the Executive Committee the investigative report after two weeks.
- iv. The Executive Committee shall study the report and make a ruling.
- v. In case confirmation of allegation, the Executive Committee shall serve the member with a written warning.
- vi. In case the member persists in his or her apostasy, the Executive Committee shall deregister and publically denounce the member in church.
- vii. The deregistered member will have the liberty to apply for registration through a written request to the Executive Committee.
- viii. The Executive Committee shall then make the final decision on whether to re-register the member.

LEADERSHIP

- 7.1 Executive Committee leaders shall not vie for any political post in the university students' union. Thus if a sitting Executive Committee member wishes to vie for any political post in the university students' union, they shall first resign from their respective role within JKUATCU.
- 7.2 Leaders not in the Executive Committee of the union may vie for any non-executive political position in the university students' union. However if they wish to vie for an executive post within the university students' union, they shall first resign from their respective role within JKUATCU.

INTERACTION

In all its interactions with the other bodies, persons or organizations, the Union shall be autonomous. The Executive Committee on behalf of the Union shall have the veto to control or limit as need be, any activity or interaction deemed to be subversive to the objectives and doctrinal basis of the Union.

8.1 Association

- a) The Union shall associate with the other bodies or organizations within the university upholding the same objectives and doctrinal basis.
- b) Members of the Union leaving the university shall be free to continue in their involvement with the Union as associates.

8.2 Associates

- a) There shall be a JKUAT Christian Union Associates Fellowship.
- b) The fellowship shall bring together all the associates of the Union.
- c) The roles of the fellowship, among others, shall be:
 - Advisory
 - Support
 - Involvement

The Union shall interact with Christian organizations in other institutions, Churches, and Christian bodies within and without the Country.

8.3 Affiliation

The Union shall be affiliated to the Fellowship of Christian Unions (FOCUS).

THE FUNDS AND PROPERTY OF THE UNION

- a) The Union shall obtain funds from tithes and offerings given by the members, donations and assistance from non-members.
- b) The Union's property shall comprise of any asset belonging to the Union acquired by way of purchase or that is recalled as a gift or donation.
- c) The funds of the Union shall be used for the purposes that the Executive Committee considers as proper and fitting in line with the objectives of the Union.
- d) The Union's assets shall remain the property of the Union and shall only be used in the Union's activities unless otherwise directed by the Executive Committee.

e) No payment shall be made out of the Union's bank account except if the Executive Committee authorizes such. All such withdrawals shall be signed by any two of the office bearers below:

- The Chairperson
- The Treasurer
- The Secretary

f) All financial transaction shall be in accordance with the Financial Policy of the Union.

MEETINGS

The Union shall conduct the following meetings:

- a) Morning Devotions.
- b) Sunday Services.
- c) Wednesday Fellowship(s).
- d) Evangelistic Team meetings.
- e) Sub-Committee and Ministry meetings.
- f) Bible Study meetings.
- g) Meetings outlined in the Union's gazette.
- h) Other meetings that shall be arranged as need arises.

GENERAL MEETINGS

- a) Only Christian Union Members shall be entitled to participate in General Meetings.
- b) Agenda of the meeting shall include:
 - i. Confirmation of minutes of the previous General Meeting and Half Annual General Meeting.
 - ii. Reading of reports of various Executive Committee offices.
 - iii. Presentation of the Financial Report.
 - iv. Any Other Business as approved by the Chairperson.
- c) The Annual General Meeting (A.G.M) shall be held yearly and shall fall in the middle of the first semester each academic year.

- d) A half year General Meeting shall be held six months after the A.G.M.
- e) The agendas shall be as in clause (c) above except (i).
- f) A Special General Meeting may be convened any time by the Executive Committee as need arises.
- g) The Chairperson shall chair the General Meeting. In his/her absence, the Vice Chairperson, and in absence of the two, any Executive Committee member shall chair the meeting.
- h) The Chairperson shall at his/her discretion limit the number of persons speaking for or against a motion.
- i) A simple majority voting shall pass a resolution.

THE EXECUTIVE COMMITTEE

- a) This Committee shall consist of:
- i. The Chairperson
 - ii. The Vice-Chairperson
 - iii. The Secretary
 - iv. The Jewels Head
 - v. The Manifest Head
 - vi. The Treasurer
 - vii. The Literature Secretary
 - viii. The Music Director
 - ix. The Missions' Coordinator
 - x. The Organizing Secretary
 - xi. The Bible Study and Prayer Secretary
 - xii. The Media and Publicity Secretary
- b) The executive committee shall meet once in a week.

12.1 DUTIES OF THE EXECUTIVE COMMITTEE

The Committee shall exercise such power as given and any other in line with the leadership on behalf of the Union. Its duties shall include:

- a) Seeing to it that aims/objectives of the Union are implemented.
- b) Temporary replacement of any member of the Committee as deemed desirable for the efficient running of the affairs of the Union in case of long absence of that member.
- c) Choosing of various Sub-Committee leaders.
- d) Choosing of ministers/speakers on behalf of the Union to speak at the meetings and to administer in such ceremonies as baptism and Holy Communion.
- e) Choosing of topics to be taught to the members.
- f) The Committee shall also hold the right to revoke any invitation to any speaker as seen fit.
- g) Formation, incorporation and dissolution of any fellowship and/or committee not in this document to meet an identified need in the Union.
- h) Carry out any disciplinary action as per Article 6.4.

DUTIES OF THE EXECUTIVE COMMITTEE MEMBERS.

13.1 Chairperson

- a) Shall preside over all the General Meetings and Executive Committee meetings.
- b) Shall co-ordinate the work of the other Executive Committee members.
- c) Shall foster the realization of the vision, mission and objectives of the Union.
- d) Shall be the official representative of the Christian Union in all interactions of the Union

13.2 Vice Chairperson

- a) Shall perform the duties of the chairperson in his/her absence or upon delegation by the chairperson.
- b) Shall link the Discipleship Committee, First Year Induction Committee and Nurturing Sub-Committee to the Executive Committee.
- c) Shall oversee the smooth running of Wednesday and Sunday services and any other service assigned by the Executive Committee.

13.3 Secretary

- a) Shall record the minutes of the Executive Committee meetings and the General Meetings.
- b) Shall deal with Correspondence of the Union except that which falls under other offices.
- c) In case of urgency where the Committee cannot be consulted, the Secretary shall consult the Chairperson and the decision reached shall be subject to rectification or ratification in the next Executive Committee meeting.

13.4 Jewels Head

- a) Shall assist and carry out the duties of the Secretary in his/her absence.
- b) Shall deal with the nurture, mentorship and welfare of sisters (Jewels) in the Union.
- c) Shall link the Hospitality Sub-Committee and Décor to the Executive Committee.

13.5 Manifest Head

- a) Shall assist and carry out the duties of the Secretary in his/her absence.

- b) Shall deal with the nurture, mentorship and welfare of men (Manifest) in the Union.
- c) Shall link Sunday school, Sports Ministry and the welfare committee to the Executive Committee.

13.6 Treasurer

- a) Shall receive all monies and funds and shall deposit such in the bank approved by the Executive Committee in the name of the Union.
- b) Shall ensure that proper records of all the money received are kept and are available for inspection.
- c) Shall prepare the financial report of all the transactions from the previous General Meeting to the next for approval by the Executive Committee before being presented before the Union members.
- d) Shall keep, safeguard and update all the records of all the assets of the Union.
- e) Shall link the Ushering Sub-committee to the Executive Committee.
- f) Shall chair the Finance Committee.

13.7 Literature Secretary

- a) Shall link the Library sub-committee and Creative Arts sub-committee to the Executive Committee
- b) Shall approve all books and literature to be used by the Union Members.
- c) Shall be the caretaker of the Union's office.
- d) Shall be responsible for leadership transition.
- e) Shall be in charge of compiling official reports of the Union on behalf of the Executive Committee.

13.8 Music Director

- a) Shall link the Choir, Instrumentalists and Praise and Worship to the Executive Committee.
- b) Shall oversee the Praise and Worship Teams.
- c) Shall chair the Music Committee.

13.9 Missions' Coordinator

- a) Shall coordinate evangelism from within and without the university.

- b) Shall chair the Missions' Committee.
- c) Shall chair the Evangelistic Committee.
- d) Shall oversee the activities of the Evangelistic Teams.
- e) Shall harmonize the Evangelistic Teams' Programs with the Union's.
- f) Shall link the High School Ministry and Hands of Compassion Ministry to the Executive Committee.

13.10 Organizing Secretary

- a) Shall book venues for all the Union's activities.
- b) Shall organize for transport for all the Union's activities.
- c) Shall link the Associates' Fellowship to the Union.
- d) Shall link the Elders' Committee to the Executive Committee.

13.11 Bible Study and Prayer Secretary

- a) Shall monitor the progress of various Bible study groups through the Bible Study Coordinators and Bible Study leaders.
- b) Shall choose and distribute Bible Study material.
- c) Shall link the Bible Study Committee to the Executive Committee.
- d) Shall organize all the trainings for the Union and also for Bible Study leaders.
- e) Shall link BEST-P to the Executive Committee.
- f) Shall oversee the coordination of prayer activities in the Union.
- g) Shall link the prayer Sub-Committee to the Executive Committee.
- h) Shall be the caretaker of the Powerhouse.
- i) Shall link the Christian Medics and Dentists Association (C.M.D.A) to the Executive Committee in accordance to the Union's partnership policy document concerning the C.M.D.A.

13.12 Media and Publicity Secretary

- a) Shall link the Sound and Lighting and ED-IT Sub-committees to the Executive Committee.

- b) Shall keep custody of all the Union's official documents which include: this constitution, the Union Gazette, the Union calendar and all Union Policy Documents.
- c) Shall be in charge of the registration of union members.

TERMS OF SERVICE OF THE COMMITTEE MEMBERS.

The terms of service of the Committee members shall be:

- a) A maximum of one spiritual year for the Chairperson.
- b) A maximum of two spiritual years for the other office bearers.

DISSOLUTION OF THE EXECUTIVE COMMITTEE

- a) The Executive Committee shall be dissolved if the members of the Union pass a vote of no confidence by minimum votes of two thirds of the entire membership.
- b) In such a situation, another nomination shall be held immediately under the chairpersonship of any one of the members of the Union who is chosen by the other members to do so.

THE COMMITTEES OF JKUAT C.U.

16.1 Finance Committee

- a) Shall be chaired by the treasurer and shall include four other members, chosen by the Executive Committee; they should be trainable and of high integrity.
- b) The four members appointed by the Executive Committee MUST have knowledge in financial matters.
- c) Shall regularly check Union's accounts.
- d) Shall control spending and ensure the budgetary limits are kept within the stated time in the financial policy document.
- e) Shall ensure Union's records are audited at the right time, both internal and external audits.
- f) Shall prepare the draft of the Union's budget.
- g) Shall prepare all financial statements.

16.2 Prayer Committee

- a) Shall be linked to the Executive Committee by the Bible Study and Prayer Secretary.

- b) Shall consist of a chief Prayer Coordinator and four other leaders, all appointed by the Executive Committee.
- c) The Prayer Group Leaders shall be appointed after the Annual General Meeting before the appointment of any other Committee and Sub-Committee/Ministry leaders.
- d) Shall coordinate the prayer activities of the Union.
- e) Shall write the prayer items of the activities.
- f) Shall keep external prayer contacts.

16.3 Missions' Office

- a) The **Evangelistic Committee**, chaired by the Missions' Coordinator shall comprise of all the Evangelistic Team heads.
 - i. It shall coordinate continuous In-reach/evangelism among the university students and the community around the campus.
 - ii. It shall oversee the activities of the Evangelistic Teams (E.T.s) within the Union.
 - iii. It shall meet fortnightly.
 - iv. It shall appoint a secretary who shall write minutes of their meetings and all reports appertaining to the Evangelistic Committee.
- b) The **Missions' committee** shall comprise of the Missions' coordinator, Assistant Missions' Coordinator and five other Members; all chosen by the Executive Committee.
 - i. The **Missions' committee** shall be in charge of evangelism outside the campus.
 - ii. Shall appoint a secretary who shall write minutes of their meetings and all reports appertaining to the Missions Committee.
- c) In his/her absence the Missions' Coordinator may delegate their duties to the Assistant Missions' coordinator.

16.4 Bible Study Committee

- a) Shall comprise of three permanent Bible Study Coordinators; a chief Bible Study Coordinator who shall be its chair and two others appointed by the Executive Committee at the beginning of each spiritual year.
- b) Shall also comprise of other non-permanent Bible Study Coordinators appointed by the Executive Committee at the beginning of each semester before the commencement of Bible Study.
- c) Shall choose Bible Study leaders; but this MUST be done in the presence of the Bible Study and Prayer Secretary.

- d) Shall organize and distribute Bible study materials in the Union.
- e) Shall monitor the progress of the various Bible Study groups and shall report to the Bible Study and Prayer Secretary through its chair.

16.5 Music Committee

- a) Shall be comprised of the Choir Master/mistress, the Praise Teams' Coordinator, the Praise Team leaders, the Chief Instrumentalist and the Music Director who shall chair it.
- b) The Praise Teams' Coordinator shall perform all the duties of the Music Director in his/her absence or upon delegation by the same.
- c) Shall make decisions appertaining to the Music Ministry as a whole.

16.6 The Welfare Committee

- a) There shall be a Welfare Committee which shall primarily cater for the financial needs of the Union's members and other members of the undergraduate student community of the university when the need arises.
- b) The Welfare Fund shall cover the needs in the following order of priority:
 - i. Fees
 - ii. Food
 - iii. Transport
 - iv. Any other need deemed necessary by the Committee.
 - v. Academic trips shall not be considered for assistance.
- c) While the Committee shall run independently, it shall be expected to work hand in hand with the Executive Committee of the Union to further the Union's objectives.
- d) Composition of the committee:

The Committee shall comprise of seven members running the Welfare Fund. These shall be:

- i. A chairperson appointed by the Executive Committee
- ii. A secretary appointed by the Executive Committee
- iii. A treasurer appointed by the Executive Committee
- iv. The Manifest Head who shall be an ex-officio member.
- v. The Hospitality Head who shall be an ex-officio member.
- vi. Two other members appointed by the Executive Committee.

- e) Duties and responsibilities of the committee
- i. It shall evaluate the needs of the students who shall apply for consideration to determine the level of assistance to be offered.
 - ii. It shall assist the needy students financially by giving loans and bursaries depending upon the resources at its disposal.
 - iii. It shall devise ways and means of generating funds to ensure continuity of the Welfare Fund.
 - iv. It shall endeavor to empower students into financial freedom by organizing and facilitating participative activities including forums on financial matters.
- f) By-laws
- i. The Welfare Fund shall have a separate account from the Union.
 - ii. The signatories shall be the same as those for the Union's account.
 - iii. All applications for loan and/or bursary shall be done in writing and be addressed to the Welfare Fund Committee chairperson. The decision of the Committee shall be final.
 - iv. The maximum allowable loan and bursary shall be informed by the Welfare Policy document.
 - v. Members who receive loans and bursaries shall be required to sign special forms at the time they receive the money.
 - vi. Those who receive the money shall in addition be required to sign a form to commit them to pay the given loan.

16.7 First Year Induction Committee

- a. Shall be in charge of the orientation and induction program of first year students to the Union.
- b. Shall ensure that the First Year students conclusively and effectively cover the induction syllabus within the stipulated time of one semester and shall cater for provision of the various teachers who are to cover the various topics in the syllabus.
- c. Shall be linked to the Executive Committee by the Vice Chair.
- d. It shall comprise of a chairperson, secretary, treasurer and four other members all appointed by the Executive committee.

16.8 Elders' Committee

- a. Shall comprise of a chair and treasurer appointed by the Executive Committee and five other members appointed by the elders.
- b. Shall be in charge of the Vuka-Fit program for elders and organization of the elders dance.
- c. Shall be linked to the executive committee by the Organising Secretary.

c) **THE MINISTRIES/SUB-COMMITTEES OF JKUAT C.U**

16.9 Nurturing

- a) Shall be linked to the Executive Committee by the Vice Chairperson.
- b) Shall be headed by a Coordinator appointed by the Executive Committee.
- c) Shall be in charge of nurturing the newly born again Union members.
- d) Shall organize and coordinate discipleship classes for the newly born again members.
- e) Shall comprise at least five teachers appointed by the Executive Committee.
- f) Shall have a Secretary appointed by The Executive Committee who shall keep all the records appertaining to the Sub-Committee.

16.10 Praise and Choir

- a) Shall be coordinated by the Praise and Worship Coordinator appointed by the Executive Committee.
- b) Shall comprise of three Praise and Worship teams each headed by two leaders appointed by the Executive Committee.
- c) Shall be responsible for Praise and Worship in the Union meetings.
- d) Shall be responsible of all Choir Ministrations in the Union's Meetings.

16.11 Sound and Lighting

- a) Shall be headed by the Sound and Lighting Director.
- b) Shall be responsible for doing sound and lighting in all the union's activities within campus and outside campus.
- c) Will be responsible for repairing and maintaining all Sound, Music and lighting equipment.
- d) Shall be linked to the Executive Committee by the Media and Publicity Secretary.

16.12 The Library

- a) Shall be comprised of the Chief Librarian who shall be its head and two members; all appointed by the Executive Committee and other volunteer members.
- b) Shall take care of the Union's Library and bookstall.

- c) Shall be responsible for buying and lending the library materials to the Union members.
- d) Shall be responsible for motivating union members to read.
- e) Shall be linked to the Executive Committee by the Literature Secretary.

16.13 Editorial and IT (Ed-IT)

- a) Shall be linked to the Executive Committee by the Media and Publicity Secretary.
- b) Shall be headed by the Ed-IT Director.
- c) Shall be responsible for publicizing activities and making notices as deemed necessary.
- d) Shall be responsible for editing and producing the Union's Literature such as magazines, newsletters, pamphlets, flyers and blogs.
- e) Shall manage the Union's database.
- f) Shall update and manage the Union's Web-Presence which includes the website, all blogs and social media accounts belonging to the Union.
- g) Shall, together with the Sound Team be responsible for filming of sermons and availing the same to the members of the Union.
- h) Shall, together with the sound Team Screen Christian Films, clips played during services and the Union's official announcements.

16.14 Creative Arts

- a) Shall be linked to the Executive Committee by the Literature Secretary.
- b) Shall be responsible for theatre and dance ministrations within the Union fellowships and any other Union activities.
- c) Shall be responsible for nurturing the arts such as theatre, dance and poetry within the Union with the aim of achieving the objectives of the Union.
- d) Shall comprise a Head appointed by the Executive Committee and volunteer members.

16.15 Ushering

- a) Shall be headed by two Chief Ushers who are appointed by the Executive Committee.
- b) Shall be linked to the Executive Committee by the Treasurer.
- c) Shall be responsible for the collection and counting of tithes and other offerings.
- d) Shall organize and arrange venues for the Union's Meetings and usher in members and visitors.

16.16 Hospitality

- a) Shall be headed by a Hospitality head appointed by the Executive Committee.
- b) Shall be responsible for all catering matters of the Union in such activities as keshas, Missions, and Ministers' meals.
- c) Shall comprise of two members (male and Female) appointed by the Executive Committee (besides the Head) and other volunteer members.
- d) Shall be linked to Executive Committee by the Jewels Head.

16.17 Hands of Compassion Ministry (HCM)

- a) Shall be linked to the Executive Committee by the Missions' Coordinator.
- b) Shall be headed by a chairperson nominated by its members and approved by the Executive Committee.
- c) Shall reach out to the needy in the society and share the love of Christ by offering support in physical, social and spiritual needs.

16.18 High School Ministry

- a) Shall be headed by a Coordinator appointed by the Executive Committee.
- b) Shall be linked to the Executive Committee by the Missions' Coordinator.
- c) Shall reach out to High Schools via weekend challenges among other ministrations.

16.19 Sunday school

- a) Shall comprise volunteer teachers headed by the Superintendent appointed by the Executive Committee.
- b) Shall be linked to the Executive Committee by the Manifest head.
- c) Shall be responsible for organizing and teaching the Sunday school children.

16.20 Décor Sub-Committee

- a) Shall oversee decoration of all the Union activities.
- b) Shall be in charge of all the décor equipment.
- c) Shall be linked to the Executive Committee by the Jewels Head.
- d) Shall comprise a head and two other members appointed by the Executive Committee and other volunteer members.

16.21 Sports Ministry

- a) Shall be headed by the Sports Captain appointed by the Executive Committee.
- b) Shall be in charge of evangelism through sports within and without the campus.
- c) Shall be linked to the Executive Committee by the Manifest Head.

d) **EVANGELISTIC TEAMS (ETs)**

- a) The Union shall comprise of ETs which shall enhance regional evangelism through outreach and in-reach.
- b) The ETs shall be coordinated by the Evangelistic Committee.
- c) The ETs in the Union shall be;

	ET	REGION
•	CBF	Coast
•	UET	Ukambani
•	NAIRET	Nairobi
•	TIKET	Thika and Kiambu
•	NETWORK	Nyeri, Nyandarua and Laikipia
•	MOU	Muranga and Kirinyaga
•	NUSETA	Nakuru
•	NORET	North Rift
•	NET	Nyanza
•	SORET	South Rift
•	WESO	Western
•	MUBET	Meru and Embu

- d) The ET's Program shall be in tandem with the Union's program.
- e) Each ET shall have a leadership structure which shall oversee the smooth running of its activities.

e) **MINISTERS INVITED**

- a) Must be born again and a member of the Body of Christ.
- b) Should possess and manifest the qualities of the five-fold ministry as stipulated in Ephesians 4:11.
- c) Must have a good testimony and be of good report.
- d) Must uphold the doctrine of Jesus Christ.

f) **MINISTERS FOR BAPTISM AND HOLY COMMUNION**

- a) Must be born again
- b) Must be a recognized minister in a church in the status, or with the designation, of a Pastor.
- c) Must be ordained to administer Baptism or Holy Communion.

g) **THE PATRON**

16.22 Appointment

Shall be appointed by the Executive Committee.

16.23 Duration in office

- a) The patron shall hold the office for a term of two years.
- b) Must be born again and in line with the doctrinal basis laid out in this constitution.
- c) Must be mature and of good report.
- d) Should be residing within or around the university.
- e) Should be committed and willing to work with the Christian Union.

16.24 Duties

- a) Shall link the Union to the Administration.
- b) Shall be consulted by the Union members for guidance and counseling.

16.25 Reappointment

The Executive Committee shall have the mandate to appoint a new Patron, if the incumbent Patron:

- a) Differs from the sound doctrine as laid out in the Bible.

- b) Goes out of the country for a period of more than one year.
- c) Resigns
- d) Fails to perform his/her duty effectively as perceived by the Executive Committee.
- e) Passes away.

h) **GAZETTE**

- a) The Christian Union shall have a gazette which will contain all information regarded as official by the union and approved by the Executive Committee.
- b) The Media and Publicity secretary shall be responsible for the custody of this document and shall ensure it is duly updated.
- c) Any member of the Executive Committee shall be tasked with the responsibility to communicate to the members of any gazette notice.
- d) The information contained in the gazette shall include;
 - i. List of official Documents
 - ii. Names of all the current Executive Committee members and their posts.
 - iii. Names of all leaders appointed by the Executive Committee and their posts.
 - iv. Any other committee formed, its members, its mandate and its life-time.
 - v. All meeting times of the union's groupings.
 - vi. Union's Current contact details and official logo.
 - vii. Any other decision of long-term effect from the Executive Committee.

i) **NOMINATIONS**

- a) Nominations shall be held at mid semester of the first semester each academic year.
- b) Quorum for the nominations shall be two thirds of the Union members.
- c) Members are advised to participate only after serious prayers and seeking after God's will.

16.26 MODE OF NOMINATION

- i. Nominations will be held five weeks before the Annual General Meeting by way of nomination papers.
- ii. The nomination papers shall then be forwarded to the Electoral College which shall act as mandated by this Constitution.

- iii. Any objection to any of the people chosen as officials should be passed to the Electoral College within a period of one week after the list of nominees have been made public in church.

j) **THE ELECTORAL COLLEGE**

- i. There shall be an Electoral College which shall preside over the nominations for new Executive Committee office bearers.
- ii. The College shall comprise the Generals. The Generals shall include all the non-eligible members who have served at one point in official capacity in the Executive Committee.
- iii. The College shall be headed by a Chair aided by a Secretary appointed from among the Generals. The Chair shall preside over all the sittings of the College.
- iv.
 - a. The College shall vet the nomination papers and prayerfully, objectively and independently decide on the next office bearers.
 - b. Resolutions shall be reached at by casting of lots in case of lack of consensus.
 - c. Upon a tie or heated disagreements, the interest of the Union shall take precedence as lots are recast. If this still persists, then the Chair shall give the next directive.
- v. The College shall address all disputes raised about the proposed office bearers during the one week period of probation according to article 23.1 (iii). Upon the end of the probation period, the new office bearers shall then be officially confirmed.
- vi. The College shall impartially look into any disputes raised by the members of the Union with regard to the proposed officials.
- vii. **Special Considerations**
 - a) The Chairperson MUST have served at one point in official capacity in the Executive Committee and demonstrated command and know-how of the vision of the Union.
 - b) The Treasurer should exhibit due professionalism and preferably have awareness on financial matters.

k) **BY NOMINATIONS**

16.27 By-nominations shall be held if:

- a) Any member of the Executive Committee desires to vacate office in which case such a member shall write an official resignation letter stating reasons for such a decision. The Executive Committee will approve this.
- b) During a General Meeting the members of the Union pass a vote of no confidence by minimum votes of two thirds of the members present and voting.

- c) Any member of the Executive Committee fails in her/his duty, the Executive Committee shall ask that member to vacate his/her office.
- d) Any member of the Executive Committee fails to uphold the objectives and doctrinal basis of the Union. Such a member shall be required to cease serving in the Committee and shall thereafter vacate his/her office.
- e) In incapacitation, death or discontinuation of a member from the University.
- f) If any leader contravenes Article 7.1 of this constitution.

In all the above cases if the office has an assistant or one appointed by the Executive Committee, they shall occupy that office until the by-nominations are held or in the case where there is no assistant, the Executive Committee shall appoint one of its members to temporarily oversee the affairs of the office until by-nominations are held.

16.28 Time Frame

16.29 By-nominations shall be held within 14 days of the occurrences of the above-explained circumstances.

l) TRANSITION

- a) The transition period shall be a period not less than five weeks to the Annual general Meeting
- b) The transition program shall be prepared and monitored by the Literature Secretary with the approval of the Executive Committee.
- c) The transition program shall include but not limited to;
 - i. Induction of all the incoming leaders on the constitution, all policy documents and the union's gazette.
 - ii. Choosing of all sub-committee leaders.
- d) At the end of the transition period, the outgoing chairperson shall handover to the incoming chairperson a dossier outlining decisions made by the outgoing committee that ought to be implemented in the next spiritual year.

m) AMMENDMENTS

No amendments shall be made to this constitution unless

- a) Members desire to do so, in which case:
 - The Executive Committee shall discuss the proposal and if approved shall be taken to be passed in the General Meeting.
 - Votes of two thirds of all members present and voting in the General Meeting pass a proposed amendment.
- b) The Executive Committee desires to do so, in which case:

- The Executive Committee shall discuss and agree on the proposal.
- The proposed change(s) shall then be presented before the members of the Union in a General Meeting for discussion and amendments shall be passed by two thirds of the votes of all the members present and voting in the General Meeting.

n) DEFINITION OF TERMS

16.30 Elders

Members in their final year of study.

16.31 Orientation

A deliberate process of signing up first years on arrival to campus and giving them a general introduction to the school and the Union.

16.32 Induction

A semester long process of Introducing the 1st years to the Union's Structure and doctrinal basis after which they are allowed to officially become a member and join a ministry/sub-committee.

16.33 Spiritual Year

The Period between two AGMS.

16.34 Associate

A former member of the Union.

16.35 Affiliation

To be a member of.